



**AMERICAN LEGION AUXILIARY
Department of North Carolina**

**Constitution & Bylaws Year-End Report
Due Date: April 30, 2020**

**Submit to: Beth Whitaker
82 Deer Acres Drive
Horse Shoe, NC 28742
Beth28742@gmail.com**

Unit Name & Number: _____

District: _____ **Division:** _____

Name of person completing the form: _____

Unit Constitution & Bylaws Contact: _____

Phone number/Email Address: _____

1. Has your Unit reviewed your C&B? Yes _____ No _____
2. Has your Unit updated your Standing Rules? Yes _____ No _____
3. Has your Unit updated your Unit Policies and Procedures to conform to the National
Organization's recent update? Yes _____ No _____
4. Has your Unit had or planned a parliamentary procedure at a Unit meeting?
Yes _____ No _____ If so, how many attended _____
5. What year was your Unit Constitution & Bylaws last revised? _____
6. Have you done an annual review of your Constitution & Bylaws?
Yes _____ No _____