 **AMERICAN LEGION AUXILIARY**

**Department of North Carolina**

**LEADERSHIP PROGRAM**

**2021-2022 END OF YEAR REPORT FORM**

**DUE: APRIL 30, 2022**

Send to Tammy Snider 1807 Rhyne Rd. Dallas, NC 28034, or email: snidelee1@gmail.com

**UNIT NAME & NUMBER: ­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Division#­­­­­­­­­\_\_\_\_\_\_\_\_ District #\_\_\_\_\_\_\_\_**

**Name of person completing form: ­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Info: Email ­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Circle or highlight each item your unit/officers possess to conduct a meeting:**
2. **Gavel**
3. **Unit Handbook**
4. **Manual of Ceremonies**
5. **Copy of Constitution and By Laws: Unit copy Department copy National copy**
6. **American Flag**
7. **POW/MIA Chair Covering**
8. **Order of Business/Agenda**
9. **Copy of American Legion Auxiliary Preamble – displayed or copies available**
10. **Describe what your unit does to mentor members? (use back or additional paper)**
11. **How do you welcome new members to your unit? (use back or additional paper)**
12. **How many members attend the following functions?**

**Regular Unit Meetings \_\_\_\_\_\_**

**District Meetings\_\_\_\_\_\_\_\_**

**Fall Conference\_\_\_\_\_\_\_\_\_**

1. **Record the number of members completing:**

**ALA Academy Sessions\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (list courses on back of form that have been completed and by whom)**

**\*\*\*\*\*\*\*\*\*\*\*\*\*DUE BY APRIL 30, 2022\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***