



AMERICAN LEGION AUXILIARY

Empowering Women, Inspiring Communities

Department Of North Carolina

Education Reporting

What should be reported? No matter how big or small, you should report any Education activities, including stories, flyers, news, and social media activity or anything that helps to share your success stories that serve the ALA mission. Remember our National President's focus!

Recognize accomplishments! We've worked hard; the reports are where we show everything we've done and give recognition to those movers and shakers!

The impact of our efforts is felt locally in every community, but first we must report it! Once reported, that individual effort starts a snowball effect, being recognized in mainstream media, internal publications and social media.

And some last reminders: check your work, and use 'Spell Check'. It'll catch the common spelling, punctuation and grammar errors. Have someone else look it over before you send it in; always good to have a second set of eyes look it over. And finally, retain copies; keep copies of everything you submit! I always suggest that you email it to yourself when emailing it to your Division and National Chairmen; it provides great back up.

Be proud of what you and your Unit or Department has done. You've been productive and everyone gets to shine, even if just for a moment. Report it! Let everyone else share in your ideas and what worked. Let everyone else hear what a great program you are working. The only way to do this is by reporting it.