



# American Legion Auxiliary Department of North Carolina

## REQUEST FOR ADDITION, REMOVAL, OR CORRECTION OF ALA NORTH CAROLINA WEBSITE

### Purpose

The purpose of this form is to streamline and implement change controls to The American Legion Auxiliary Department of North Carolina website.

### Scope

The use of this form is to track additions, deletions, or corrections. There can only be one change per request.

### REQUESTER INFORMATION

Name of Requester Beverly Waller Date 12-14-2018

### TYPE OF REQUEST:

Please check one  Addition  Removal  Correction

Provide a description of the request including where would you like this information to be located on the site? If a new heading is needed, please indicate the heading title

Please replace the National Security Report form with the attached on the programs ta

Is this time sensitive?  No  Yes Need by date ASAP

Is this a correction?  Yes  No If correction original Text and Location

### Calendar Request

Event Name \_\_\_\_\_

Event Date(s) and time(s) \_\_\_\_\_

Event Location \_\_\_\_\_

### For Office Use Only

Date of action

12-14-2018 Received at Department

Julia Budjan Department President Sign off  Approved  Denied

12-14-2018 Sent to MPC

\_\_\_\_\_ MPC Completed

\_\_\_\_\_ Filed with Department