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**Department of North Carolina**

**LEADERSHIP PROGRAM**

**2023-20234 END OF YEAR REPORT FORM**

**Due:** **April 19, 2024**

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| --- |
| Send to Mary L. Ward 207 Allen Smith Rd. Seven Springs, NC 28578 or email mlainward@cs.com |

UNIT NAME & NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DISTRICT #\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DIVISION #\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of person completing form and contact information:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Circle or highlight each item your unit/officers possess to conduct a meeting:

|  |  |
| --- | --- |
| * 1. Gavel | * 1. Unit Handbook |
| * 1. Revised Constitution and Bylaws | * 1. American Flag |
| * 1. POW/MIA Chair Cover/Flag | * 1. Order of Business Outline or Agenda |
| * 1. Preambles displayed or printed | * 1. Chaplain Prayer Book |

1. Circle or highlight each item that describes how your unit uses mentoring:
   1. Renewing member to new member
   2. Senior member to Junior member
   3. “Expert member in a program” to the unit
   4. Experienced committee chairman/member to new chairman/member
   5. Other
2. Describe items in your “New Member/Welcome Kit”
3. Record the number of members attending:
   1. Unit Meeting \_\_\_\_\_\_\_
   2. District Meeting \_\_\_\_\_\_\_
   3. Division Meeting \_\_\_\_\_\_\_
   4. Department Conferences/Conventions \_\_\_\_\_\_\_
4. Record the number of members completing:
   1. Legion College \_\_\_\_\_\_\_
   2. Leadership Workshop \_\_\_\_\_\_\_
   3. Mission Training \_\_\_\_\_\_\_
   4. ALA Academy Sessions \_\_\_\_\_\_\_

**AWARDS**

**Department**

1. Division President:
2. Award to the Division President with the most members at a Leadership Workshop
3. Division President of the Year to be selected by the Leadership Committee, Department President and Department Vice President
4. District President:
   1. Award to the District President with the most members at a Leadership Workshop
   2. District President of the Year to be selected by the Leadership Committee, Department President and Department Vice President
5. Department Chair of the Year to be selected by the Leadership Committee, Department President and Department Vice President

Any member who would like to nominate/endorse a candidate for Division President of the Year, District President of the Year or Department Chair of the Year is welcome to submit your comments to

Mary L. Ward

207 Allen Smith Rd.

Seven Springs, NC 28578 mlainward@cs.com