

# 2025-2026 Legislative Program

## Awards Deadlines and Submission Requirements

All award submissions must include a narrative (either a PDF or Microsoft Word document) explaining why the department or unit you're nominating should receive the award. The narrative can also be the department chair's report. You may also upload other supporting documentation that will give the committee a full picture of the important mission work your department or unit has accomplished this year. These files can be photos (JPG, JPEG or TIFs -- no larger than 14MB) or PDF documents. If you have more than three supporting files, please email the committee email address listed in the form.

**National Awards Form Link:** <https://www.legion-aux.org/National-Awards-Form>

### Unit Award: Most Outstanding Unit Legislative Program (per division)

- Presented: One unit in each division
- Materials and guidelines:
  - The narrative should not exceed 1,000 words and should include specific examples of how the unit delivered mission service. The narrative can also include portions from the department chair's report.
- It should include action (high-resolution) photos, scans/links to news articles, etc.
- All unit entries must be submitted via [electronic form](#) by 5 p.m. EST on June 1.

Note: You will receive a confirmation when your award is submitted.

**National Awards Form Link:** <https://www.legion-aux.org/National-Awards-Form>

### Department Award: Best Department Legislative Program (per division)

- Presented to: One department in each division.
- Materials and guidelines:
  - The narrative should not exceed 1,000 words and should include program-related mission service; it may consist of the department chair's report.
- Should include action (high-resolution) photos, scans/links to news articles, etc.
- All department entries must be submitted via [electronic form](#) by 5 p.m. EST on June 1.

Note: You will receive a confirmation when your award is submitted.

**National Awards Form Link:** <https://www.legion-aux.org/National-Awards-Form>

***Please note – when applicable, unit and department deadlines differ.***

Questions? Contact [legislative@ALAforVeterans.org](mailto:legislative@ALAforVeterans.org)

Fine Print:

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publication rights to the materials submitted and agrees to have their names and submission published for ALA use or commercial use without additional compensation or permission.

Please fill out the information as completely and accurately as possible. Award certificates will be completed using the information given on this sheet, so please be sure to complete the [electronic form](#) in its entirety.

Please refer to the webpage for the specific criteria such as photographs, narrative length, submission deadline, and point of contact. All awards will be mailed to the department office after ALA National Convention. Department presidents may wish to recognize award recipients by presenting them with the